

---

# Extreme Cleaning Services

## Window and Detail Cleaning Technician

### Job Description

---

*Basic Function:*

To sell the value of the company's service, pamper our clients and be responsible for the **detailed** cleanliness of their homes, businesses and properties.

*Responsibilities:*

1. To be depended on to arrive at work at the prescribed time each day, knowing full well that tardiness and absences from work will place hardship on fellow team members and disrupt client cleaning schedules.
2. Perform various cleaning activities, to include; cleaning windows (glass, tracks, screens, frames, and sills), ceiling fans & light fixtures, walls & woodwork, showers and tubs, floors, post construction projects, rain gutters, power washing, and related activities in accordance with instructions given by the Team Manager.
3. Report any broken items, accidents or injuries promptly to the Team Manager.
4. Move couches, chairs and other furniture as needed.
5. Secure homes, including locking doors and windows, and activating alarms, without letting pets out.
6. Report any security or safety violations to the Team Manager immediately.
7. Report any emergency maintenance problems to include toilets and other water fixtures to the Team Manager immediately.
8. Wear appropriate uniform and personal protective equipment in accordance with the job you are performing.
9. Learn specific cleaning techniques of the company based on time and motion. Work smarter, not harder.
10. Attend and participate in meetings as requested by the Team Manager, Office Manager, or Owner.
11. Understand and adhere to safety procedures as established in the company Safety Program Handbook.
12. Drive company vehicles to specified locations when requested and clean and maintain vehicle.
13. Leave premises in a safe manner, as to the condition it was found.
14. Communicate effectively with team members and clients.
15. Perform other related duties as assigned.

---

*Skills:*

*Organization*  
*Ability to lift 50 or more pounds*  
*Ability to stand for extended periods of time*  
*Ability to climb tall and short ladders*  
*Ability to reach, bend, stoop and kneel*  
*English oral communication skills*  
*English written communication skills*  
*Reasoning skills*

*Experience:*

Prior cleaning experience helpful.

*Certification/Licenses:*

Must meet valid insurance underwriting requirements. Have clean driving record

*Position Reports to:*

Team Manager

